

Draft

Minutes of the First Co-ordinating Group Transition Wirksworth.

Present Hilary Hebron[Activism] Mary Ann Hooper [Facilitator], Bob Ledbury, Peter Walton [Energy], John Berry [Treasurer], Roger Green, Michele Simms and Nick Bristow [communications] Keith Orford and Cathy Cooke [both public meetings] Brian Hebron [minutes]

Apologies Judith Green [Waste], Rob Tressider [Growers] and Glennie Kindred [Communications].

AGREED that we are a co-ordinating group [CG] with a named representative from each specialist group [SG] to be present at each meeting. The named representative will send a deputy if unable to attend. The co-ordinating group [CG] will also have someone as facilitator, minute taker, treasurer and representative from communications.

AGREED our role will be:-

1. Ensure that what each specialist group is planning to do is shared with other groups
2. Identify gaps and opportunities that specialist groups haven't yet identified.
3. Agree a calendar of events, some of which, will be organised by SG others will be organised by CG
4. Annual gathering will be organised by this CG.
5. Network with other groups within the town and other transition group.

Calendar

January	
February	
March 16	Co-ordinating group meeting.
April	1. Give or Take April 7 th 9 am to 12.30 2. Earth Day at the Eco Centre theme is plastic Suggest 3 to 5 PM. April 22nd
May 9 th 28th	Public meeting in town. This year is transport [Keith] 7.30 at Wellspring Church. Carnival Bank holiday ~ May 29th
June	CG meeting at 21 Pittywood Rd 6PM.
July 21 st	Whistlewood Common
August	Holidays make mtgs difficult
September	Festival makes mtgs difficult [Need to organise annual gathering]
October	Public meeting in town [Need to organise annual gathering]
November	Annual Gathering in town (one-off which is All-TW but also Public)
December	Co-ordinating group meeting

EARTH DAY. ACTION KEITH, HILARY and BOB will meet with **CATHY** to firm up transition's Earth Day input.

TRANSPORT DAY ACTION KEITH has organised speaker from Trent buses to speak on air pollution and from County to discuss sustainability. Meeting will be at Wellspring Church. Require help with catering [Hilary and Judith] and publicity. **ACTION KEITH** to develop a poster and advertising and send to Moira, John and Michele **ACTION JOHN** to email contacts from his spreadsheet Michelle to put on GO W and other transition groups.

WHISTLEWOOD COMMON ACTION CATHY to send details to **Michele** for newsletter and asking who wants to go.

COMMUNICATIONS GROUP. ROLE

1. Michele edits newsletter. Aim for one every 2 to 3 months.
2. Publicise events through social media and other transition groups.
3. Groups to copy in any events to Michele.
4. We are looking for a volunteer to monitor and respond to transition email.

DATA PROTECTION We need to develop a plan ideally by 25th May to allow addresses to be circulated. **ACTION NICK** to circulate information he has from other organisations.

Date and Time of next Meeting. 21 Pittywood Rd DE4 4ED Thursday 14th June AT 6 pm.

CATHY to facilitate. **BRIAN** to take minutes and ensure that future chairs know what to do.